



BELLINGHAM INTERNATIONAL AIRPORT

Port of Bellingham

TECHNICAL AIRPORT ADVISORY COMMITTEE MINUTES JANUARY 12, 2017 AT 9:30 A.M. BLI AIRPORT CONFERENCE ROOM

Present Jason Hart, Deb Logan, Scott Plank, Mathew Janssen

Absent Randall Ingels, Robert French, Scott Bethke, Bob Brunkow, Jeff Geer

Guests:

Staff:

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| Sunil Harman A.A.E., IAP | Director of Aviation |
| Emily Phillipe | Airside Operations Supervisor |
| Aaron Collins | Operations Training & GA Supervisor |
| Jonathon Perout | Terminal Operations Supervisor |
| Marie Duckworth | Landside Operations Supervisor |
| Kellye Conner | Airport Service Representative |
| Victoria Alvarado | Airport Service Representative |

The meeting minutes below generally reflect the actions, motions and discussion items addressed by the Committee after a quorum has been established. Electronic recordings shall be available to the public through the Port of Bellingham upon request. To request an appointment to listen to recordings of specific BIAAC meetings, please contact the Airport Administrative office at 360-671-5674.

CALL TO ORDER

The meeting was called to order in the GA Terminal Conference Room at 9:34 A.M.

APPROVAL OF MINUTES

Mr. Janssen moved and Mr. Plank seconded that the November 10, 2016 minutes be approved as written. The motion passed with 4 votes in favor and 0 votes against.

DISCUSSION ITEMS

Minimum Standards

Mr. Collins addressed that BLI would be developing a set of minimum standards for aeronautical service and activity providers. Mr. Hart suggested that there be language added for grandfather existing service and activity providers. He also suggested including options for alternative fuels.

WANG Site Update

Mr. Perout informed the committee of the acceptance of a proposal by Alpha Technologies to develop the Air National Guard site. The development should address GA needs and the current proposed design would have 7 hangars but issues such as tower line of sight would need to be considered before finalization.

GA Management Agreement

Mr. Collins informed the committee that the airport had put out a request for proposal for a company to manage the Port owned hangars/tie-downs and collection of landing fees. After receiving a response from both FBOs the airport is negotiating a contract with Bellingham Aviation Services. The contract would be for management services only; BAS would not have the authority to make changes to the Airport TARIFF.

Snow Removal Plan & RCAM Letter

Mrs. Phillipe addressed the new RCAM system set forth by the FAA for runway condition codes and the challenges they created. During the snow event the conditions on the runway resulted in an automatic RCAM value of 2, however, true runway conditions reflected an RCAM much higher than 2. The airport is requesting that the FAA TALPA Advisory Rulemaking Committee re-analyze the RCAM system.

2016 Noise Complaint Report

Mr. Collins gave an update on noise complaints submitted to the airport. In 2015 there were a total of 59 complaints and in 2016 there were a total of 124 complaints. However there was a decrease in the number of individual residents submitting complaints, 26 in 2015 down to 15 in 2016. In July of 2016, the highest month for complaints, it was noted that 90% of the complaints came from 3 residents. Of the complaints 44% were related to GA activity, 42% were related to Commercial activity, 5% were related to Military, 5% were related to helicopter activity and 4% fell into other activity.

Airport Activity Update

Mr. Harman addressed that during the fourth quarter the monthly passenger enplanements are starting to see a flattening out in commercial passenger enplanements. During this period Allegiant Air accounted for 51% of the market share and Alaska/Horizon accounted for 49%. He also noted there has been an increase in general aviation activity and fuel sale. BLI is actively working to try and re-introduce lost nonstop destinations, boost eastbound capacity and reverse declines with commercial air carriers.

PUBLIC COMMENTS

There were no public comments

ADJOURN

Meeting was adjourned at 10:20 am.