



**BELLINGHAM
INTERNATIONAL AIRPORT**
Port of Bellingham

**TECHNICAL AIRPORT
ADVISORY COMMITTEE MINUTES
MARCH 9, 2017 AT 9:30 A.M.
PORT OF BELLINGHAM CONFERENCE ROOM**

Present Jason Hart, Deb Logan, Scott Plank, Robert French, Scott Bethke, Bob Brunkow

Absent Randall Ingels, Jeff Geer Mathew Janssen

Guests: John Yarnish, Robert Osmanson, Dan Robbins

Staff:

Sunil Harman A.A.E., IAP	Director of Aviation
Jonathon Perout	Terminal Operations Supervisor
Marie Duckworth	Landside Operations Supervisor
Kellye Conner	Airport Service Representative
Victoria Alvarado	Airport Service Representative
Silvia Goodwin	Director of Planning and Development

The meeting minutes below generally reflect the actions, motions and discussion items addressed by the Committee after a quorum has been established. Electronic recordings shall be available to the public through the Port of Bellingham upon request. To request an appointment to listen to recordings of specific BIAAC meetings, please contact the Airport Administrative office at 360-671-5674.

CALL TO ORDER

The meeting was called to order in the ARFF Conference Room at 9:33 A.M.

APPROVAL OF MINUTES

Mr. Plank moved and Ms. Logan seconded that the January 12, 2017 minutes be approved as written. The motion passed with 6 votes in favor and 0 votes against.

DISCUSSION ITEMS

Airport Director's Update:

Mr. Harman addresses the successful transition on March 1st; Bellingham Aviation Services took over management for all hanger and tie-down operations, as well as collections for landing fees over 7,500 pounds. Mr. Harman also addressed the GA community's interest of those who own condos association and hangars in regards to the

status of new lease negotiations. He notes until the Master plan is complete, the Port will then enter a new lease extension negotiation. This is anticipated to be October 2018 with FAA approval and adoption by the end of this year, 2017. Once the Master is approved, we will then have a clear understanding of what capital projects will be done over the course of the Master plan. This will then allow the General Aviation community to expect negotiations with the Port both in terms and conditions.

Master Plan Update:

Mr. Harman addresses that there are two critical aspects in regards to the Master Plan; the assumptions that go into developing the forecast will form the foundation of what will become the development requirements for FAA capital projects. The forecast is specifically FAA driven forecast. Mr. Yarnish addresses factors considered in the new Master Plan forecast is the regional commercial aviation market, the capacity of physical facilities at BLI, and US/Canada economic and currency exchange conditions.

Aircraft Incident:

A Socata TBM 700 was cleared for takeoff at 1220. The aircraft made a sharp left turn shortly after takeoff and impacted the ground. The aircraft skidded to a stop near the self-serve Fuel Farm on the General Aviation ramp. There was a fuel leak as a result of the accident. The pilot suffered no injuries during the crash. ARFF Units responded to the incident and Bellingham Fire Department responded to offer Mutual Aid. RAM Construction responded to mitigate the fuel spill. FAA FISDO conducted a site accident investigation.

Trail Update:

Mr. Perout addresses on June 3rd the Port will partner with the Whatcom Trail Association to open a one day trail for National Trails Day. The trail will start from Koop Road and end in a Bellingham City property.

PUBLIC COMMENTS

There were no public comments

ADJOURN

Meeting was adjourned at 10:55 am.