



PORT OF BELLINGHAM
Washington State

Bellingham Cruise Terminal

Renter's Cleaning Checklist

Set up, tear down and cleaning is renter's responsibility

In order to receive a full refund, the facility must be returned to its original condition.
Thank you for your cooperation.

- _____ Clean all table surfaces. Put tables (6 rounds per rack) and chairs (no more than 20 per rack) on proper racks in storage room.
- _____ Vacuum carpeted area. Sweep area outside Dome. Mop area outside Dome if necessary.
- _____ Remove all decorations, lights and tape.
- _____ Remove all trash from garbage cans and haul trash to dumpster. Replace trash liner in garbage can. Please do not drag trash bags to dumpster leaving a trail of residue.
- _____ **Notify staff of any damage prior to your departure.**

Kitchen

- _____ Clean all appliances, counter tops and sink.
- _____ Kitchen floor must be mopped.
- _____ Empty Recycling Bins (recycling center is located near the dumpsters)

Please do not drag modular furniture or tables across stone floor surfaces.

**The Port DOES NOT allow:
confetti, rice, birdseed, glitter, real flower petals, duct tape or helium balloons.**