



**AGENDA
PORT OF BELLINGHAM
BOARD OF COMMISSIONERS SPECIAL MEETING
TUESDAY, APRIL 11, 2023**

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

There are three ways to participate, or you can watch it on YouTube:

- 1) Conference Call (253) 215-8782, you will be prompted to enter a Meeting ID: 876 4992 8033 Passcode: April11 (please mute your phone, unmute if called on for public comment)
- 2) [Zoom](#) Meeting ID: 876 4992 8033 Passcode: April11 (please mute your mic)
- 3) In person 1801 Roeder Avenue, Bellingham (Harbor Center Building Conference Room)
- 4) [YouTube](#)

3:00 PM OPEN THE PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of executive session: To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. RCW 42.30.110(1)(i)

4:00 PM CLOSE EXECUTIVE SESSION; RESUME THE PUBLIC MEETING, ROLL CALL

ADVISORY COMMITTEE MEETING SCHEDULES

Bellingham International Airport Advisory Committee (BIAAC)

April 13 @ 4PM

Join Zoom Meeting:

<https://portofbellingham.zoom.us/j/86362422537?pwd=YUcvaTFsT3NvSVIUNXRQbDg2UWwvUT09>

Meeting ID: 863 6242 2537

Passcode: 248585

Phone: (253) 215-8782

In-Person: Aircraft Rescue Firefighting (ARFF) Station (2005 West Bakerview Road, Bellingham)

Marina Advisory Committee (MAC)

April 18 @ 6 – 8PM

Harbor Center Building Conference Room (1801 Roeder Ave., Bellingham)

IN-PERSON ONLY

<p><u>PUBLIC COMMENT PERIODS</u>– During the meeting, there will be two Public Comment periods: One at 4:00 PM and another at the end of the meeting. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.</p>

4:00PM PUBLIC COMMENT

CONSENT AGENDA

- A. Motion to approve [minutes](#) from the March 21, 2023 regular scheduled commission meeting.
- B. A motion to adopt the Resolution Authorizing the Use of [Electronic Signatures](#) in Lieu of Handwritten Signatures.
- C. Commission's authorization to [sell vessels](#), pursuant to Resolution No. 1349.
- D. A motion to [amend](#) the 2023 Annual Budget to provide additional budget for a new project to renovate the Human Resources office to accommodate additional staff.
- E. Motion authorizing the Executive Director to execute a [one-year extension and modification](#) of the Agreement for parking management services at Bellingham International Airp01t (BLI) with SP Plus Corporation (SP+).
- F. Motion authorizing the Executive Director to execute a 5-year cloud-based [software subscription](#) with TIBA that accompanies the software upgrade for Bellingham International Airport's revenue parking lots system.
- G. Commission motion authorizing Port of Bellingham Executive Director to execute [documents](#) required to close the recently approved loan between Egis Mobile Electric and the Port of Bellingham EDA RLF.
- H. Commission motion authorizing Port of Bellingham Executive Director to execute an updated 2022-2024 [Interlocal Agreement](#) between the Port of Bellingham (Port), the Public Utility District of Whatcom County (PUD), and Whatcom County (County) for the purpose of joint collaboration in the continued development and implementation of the Whatcom County Broadband Fiber Network.
- I. A motion authorizing the Executive Director to enter into a [Memorandum of Understanding](#) with Washington State Department of Fish and Wildlife and the Northwest Straits Commission for the storage of a cargo trailer at Blaine Harbor for the 2023-2025 Green Crab trapping seasons.
- J. A motion by the Commission to [amend](#) the 2023 Annual Budget to provide additional funding to supplement the existing budget for the 1000 F Street Fire Suppression Conversion project GL# 215-437-1900.
- K. Motion by the Commission to approve a Modification of [Lease](#) between Port of Bellingham and Fenex Salon and Spas LLC dba Zazen Salon Spa, 11 Bellwether Building.
- L. A motion to authorizing the Executive Director to execute an Option to Purchase Real Property between the BoardMill Group LLC and the Port of Bellingham for approximately 5.3-acres in the Waterfront District. Due to the size of the file, please click on the following attachments to get complete document. [L#1](#), [L#2](#) & [L#3](#).
- M. Motion by the Commission to approve a Commercial [Lease](#) between the Port of Bellingham and Gustafson and Associates, Inc., Bayview Center Building, Suite 230.
- N. Motion by the Port Commission to approve a Harbor [Land Lease](#) with Corix Utility Systems to construct and operate a District Energy facility in the downtown waterfront.
- O. Motion by the Commission authorizing the Executive Director to execute the following [documents](#) in connection with Cohanim Bellwether D LLC and Anchor QEA LLC, and to execute all other required documents necessary for this transaction:
 - Consent to Sublease Agreement
 - [Subordination and Non-Disturbance Agreement](#)
 - Trademark Licensing Agreement

ACTION ITEMS

1. A motion to approve the Comprehensive Scheme of Harbor Improvements, [Resolution](#) No.1408.
2. Authorize the Executive Director to execute an Authorization to Proceed for Millworks LLC's proposed [Phase 2 project](#) within the Waterfront District.

END OF MEETING PUBLIC COMMENT

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.