



**PORT OF BELLINGHAM**  
*Washington State*

**MEETING AGENDA  
PORT OF BELLINGHAM BOARD OF COMMISSIONERS  
TUESDAY, APRIL 19, 2022**

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***Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.***

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**There are three ways to participate, or you can watch it on YouTube:**

- 1) Conference Dial in (253) 215-8782, you will be prompted to enter a Meeting ID: 981 7089 5797 Passcode: 041922 (please mute your phone, unmute if called on for public comment)
- 2) [Zoom](#) Meeting ID: 981 7089 5797 Passcode: 041922 (please mute your mic)
- 3) In person 1801 Roeder Avenue, Bellingham (Harbor Center Building Conference Room)
- 4) <https://www.youtube.com/user/PortBellingham>

**2:30 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION**

The purpose of the executive session will be to discuss potential litigation, real estate transaction(s) pursuant to RCW 42.30.110 (i) (c).

**4:00 PM CLOSE EXECUTIVE SESSION; OPEN THE PUBLIC MEETING, ROLL CALL**

**4:00PM PUBLIC COMMENT**

**PUBLIC COMMENT PERIODS**– During the meeting, there will be two Public Comment periods: One at 4:00 PM and another at the end of the meeting. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

**ADVISORY COMMITTEE MEETING SCHEDULES**

Marina Advisory Committee (MAC) –  
May 10 @ 6 PM Harbor Center Building Conference Room (1801 Roeder Ave., Bellingham)  
**IN-PERSON ONLY**

Bellingham International Airport Advisory Committee (BIAAC) –  
July 14 @ 4 PM  
**ZOOM ONLY**

## **CONSENT AGENDA**

- A. Approve [minutes](#) from the March 15, 2022 regular scheduled commission meeting.
- B. Commission motion authorizing Port of Bellingham Executive Director to execute [documents](#) required to close the recently approved loan between Larrabee Lager and the Port of Bellingham EDA RLF.
- C. Authorize the Executive Director to accept a [grant](#), as funds become available, from the Washington State Department of Natural Resources (DNR) for reimbursement of up to 90% of the costs associated with the disposal of two abandoned sailing vessels.
- D. Motion approving the [reassignment](#) of the Upland Storage Agreements for Webhouse 211 and 212 at Blaine Harbor between Aleutian Spray Reverse, LLC and Trident Seafood as required by the Harbors' Rules, Regulations, and Rates Handbook (Rules and Regulations) adopted by the Commission with Resolution 1354 (G).
- E. Commission approval of an [Addendum](#) to a 50 Year Conduit Lease Agreement between the Port of Bellingham ("Port") and Comcast Cable Communications Management, LLC ("Comcast").
- F. Motion by the Commission to approve the Fifth [Modification](#) of Lease between the Port of Bellingham and Bitter End Boatworks LLC.
- G. Motion by the Commission to approve an [amendment](#) to Real Estates 2022 Capital Budget for new Capital to install cameras at the Bellwether Underground Garage.
- H. Motion authorizing the Executive Director to enter into a Security Services [Contract](#) with Pacific Security for the initial term June 1, 2022 through May 31, 2023.
- I. Authorize additional [budget](#) for the replacement of Metal Cutter, Plasmarc Asset No. #41434-1 (Equipment Replacement Budget) of the 2022 Strategic Budget.
- J. Ratify the Executive Director's approval of the following [contracts](#): Boss Construction, Inc. (Project- BCT Generator Storage Area) and Hytech Roofing, Inc. (Project- CW-801 Roeder Improvements).
- K. Commission motion approving Small City Economic Development [Funds](#) for projects in the cities of Sumas and Nooksack.
- L. Motion authorizing the Executive Director to execute a Professional Services Agreement (PSA) with Puget Sound Executive Services (PSES) for Law Enforcement Officer (LEO) services at Bellingham International Airport (BLI), effective July 1, 2022, through June 30, 2024, and fund the [contract](#) with the budget item External Operating Expenses 1-101-001-7307-0000.
- M. Motion by the Port Commission to approve a [Modification](#) of Bellingham Bay Community Boating Center's Harbor Land Lease Including Lease of DNR Property for property located at 555 Harris Avenue, Bellingham, Washington.
- N. A motion to authorize the Executive Director to execute [contracts](#) with Boss Construction and Colacurcio Brothers Construction for Bellingham International Airport's (BLI) Snow Removal Equipment (SRE) building and Taxiway Foxtrot relocation projects respectively. Additionally, amend the 2022 Capital Budget to fund the airfield projects through Federal Aviation Administration (FAA)'s Airport Improvement Program (AIP) and Bipartisan Infrastructure Law (BIL) FY 2022 and 2023 grants.
- O. Motion by the Port Commission approving the [Renewal](#) and Modification of Lease between the Port of Bellingham and WGR Airport LLC doing business as Scotty Browns at the Bellingham International Airport main passenger terminal.
- P. A motion authorizing the Executive Director to enter into a [Memorandum](#) of Understanding with Washington State Department of Fish and Wildlife and the

Northwest Straits Commission for the storage of a cargo trailer at Blaine Harbor for the 2022 Green Crab trapping season.

- Q. Motion by the Port Commission to approve a change in the title to the 2022 Capital Improvement [Budget](#) 107-416 from Community Boating Center Portable Shower/Restroom to Fairhaven Infrastructure and Site Improvements.
- R. Motion by the Port Commission to approve a Modification of [Lease](#) between the Port of Bellingham and Seaview Boatyard North, Inc. for premises located at Squalicum Harbor.
- S. Authorize the Executive Director to execute an Interlocal [Agreement](#) with the City of Bellingham for installation, operation, and maintenance of Port fiber conduit at the intersection of Roeder Avenue and F Street.
- T. A motion authorizing the Executive Director to sign the Interlocal [Agreement](#) between the Whatcom Council of Governments and the Port of Bellingham for the Smart Trips Integrated Digital Platform.

### **PRESENTATION**

- 1. Working Waterfront Coalition Apprenticeship Program Update
- 2. Q1 Financials Update
- 3. Legislative Update

### **ACTION ITEM**

- 1. Authorize the Executive Director to execute an Authorization to Proceed for Harcourt's proposed [Projects](#) No. 3 and 4 within the Waterfront District Master Development Area.
- 2. Motion to approve [Resolution](#) 1403 adopting an updated moorage model, superseding Resolution 1330, and making necessary language changes to the Harbors' Rules, Regulations, and Rates Handbook as described in the Resolution.

### **END OF MEETING PUBLIC COMMENT**

### **OTHER BUSINESS**

### **ADJOURN**

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***For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.***