



**AGENDA  
PORT OF BELLINGHAM  
BOARD OF COMMISSIONERS REGULAR MEETING  
TUESDAY, MAY 2, 2023**

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***Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.***

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**There are three ways to participate, or you can watch it on YouTube:**

- 1) Conference Call (253) 215-8782, you will be prompted to enter a Meeting ID: 816 0458 2006 Passcode: May2 (please mute your phone, unmute if called on for public comment)
- 2) [Zoom](#) Meeting ID: 816 0458 2006 Passcode: May2 (please mute your mic)
- 3) In person 1801 Roeder Avenue, Bellingham (Harbor Center Building Conference Room)
- 4) [YouTube](#)

**3:00 PM OPEN THE PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION**

The purpose of executive session: To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. RCW 42.30.110(1)(i)

**4:00 PM CLOSE EXECUTIVE SESSION; RESUME THE PUBLIC MEETING, ROLL CALL**

**ADVISORY COMMITTEE MEETING SCHEDULES**

Marina Advisory Committee (MAC)

May 9 @ 6 – 8PM

Harbor Center Building Conference Room (1801 Roeder Ave., Bellingham)

**IN-PERSON ONLY**

Bellingham International Airport Advisory Committee (BIAAC)

July 13 @ 4PM

Join Zoom Meeting:

<https://portofbellingham.zoom.us/j/86362422537?pwd=YUcvaTFsT3NvSVIUNXRQbDg2UWwvUT09>

Meeting ID: 863 6242 2537

Passcode: 248585

Phone: (253) 215-8782

In-Person: Aircraft Rescue Firefighting (ARFF) Station (2005 West Bakerview Road, Bellingham)

**PUBLIC COMMENT PERIODS– During the meeting, there will be two Public Comment periods: One at 4:00 PM and another at the end of the meeting.** Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

## **4:00PM PUBLIC COMMENT**

### **CONSENT AGENDA**

- A. Motion to approve [minutes](#) from the April 11, 2023 Special Commission Meeting.
- B. Commission authorized the Executive Director to sign an [agreement](#) between the Port of Bellingham (Port) and the Department of Commerce (Commerce) outlining a scope of work, and receiving funding for the purpose of providing pass-through grant services to small businesses and administrative fee.
- C. Motion to authorize the Executive Director to sign a two-year [Services Agreement](#) between the Port of Bellingham and NORTHWEST INNOVATION CENTER (NWRIC) to fund a Whatcom County Marine and Transportation Innovation Center.
- D. Motion to approve the [Release Agreement](#) as presented to the Commission along with this Memorandum concerning the structure commonly referred to as Boathouse No. 1 owned by the Blaine Moorage No. 1 Association, which is located in Blaine Harbor.
- E. Motion by the Commission to approve a [modification](#) to the Modification to “Public Space Use Policies & Procedures”, and corresponding Park & Facility Rentals form and Downtown Waterfront Site Rental Rates.
- F. Motion by the Port Commission to approve a new [container lease](#) for coffee and snacks retail sales with D.I.S.H. Foundation, a wine bar and tasting room with Bin 13, LLC and a pizza restaurant lease with Zeeks Pizza at The Portal Container Village.
- G. Approval of a motion adopting the Revised Port of Bellingham’s [Rental Revenue Standards](#) for 2023.
- H. Approval to [surplus equipment](#) to the needs of the Port of Bellingham and authorizing staff to sell same following Resolution No. 1322-F.
- I. A motion to approve a [reallocation of funds](#) from CIP Budget line Item 305 “Infrastructure Capital Improvements To Be Determined”, to a new Capital Project for 2023 Port-Wide Pavement Improvements project, to do pavement repairs, crack sealing and new asphalt markings.

### **PRESENTATIONS**

1. NW Innovation Center Update
2. The Economic Development Department at the Port (REP) Annual Commission Update
3. Q1 Financial Report
4. Squalicum Creek Update

## **END OF MEETING PUBLIC COMMENT**

### **OTHER BUSINESS**

### **ADJOURN**

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*For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.*