



**AGENDA
PORT OF BELLINGHAM
BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
TUESDAY, MAY 6, 2025**

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

Ways to Participate in the Commission Meeting:

1. Phone: (253) 215-8782, you will be prompted to enter a Webinar ID: 857 8537 2315
2. [Zoom](#)
3. In person: Port of Bellingham, Harbor Center, 1801 Roeder Ave., Ste. 146, Bellingham
4. [YouTube](#)

2:00 PM OPEN THE PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session is to discuss the following:

- To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public - RCW 42.30.110 (1)(c).
- To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee - RCW 42.30.110(1)(g).
- To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency - RCW 42.30.110(1)(i).

4:00 PM OPEN THE PUBLIC MEETING AND ROLL CALL

READ ADVISORY COMMITTEE MEETING SCHEDULES

Marina Advisory Committee (MAC)

May 13th @ 6 PM

The Port Admin Office - Harbor Center Commission Chambers

IN-PERSON ONLY

Bellingham International Airport Advisory Committee (BIAAC)

June 26th @ 4 PM

Join Zoom Meeting:

<https://portofbellingham.zoom.us/j/83923884821?pwd=e1igEQz9tiXZvDdExx69ULfRE84aXQ.1>

Meeting ID: 839 2388 4821

Passcode: bX6Azu

Phone: (253) 215-8782

In-Person: Aircraft Rescue Firefighting (ARFF) Station, 2005 West Bakerview Road, Bellingham

IN-PERSON & ZOOM

***Reminder that the May 20, 2025 Commission Meeting has been CANCELLED, and the next meeting will be on June 3, 2025.**

4:00 PM PUBLIC COMMENT

There are two Public Comment periods: One at 4:00 PM and another at the end of the meeting. Out of respect for everyone who attends the Commission Meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. [Motion](#) to approve minutes from April 15, 2025 Regular Scheduled Commission Meeting
- B. [Motion](#) to approve a three (3) year term for the Bellingham International Airport Advisory Committee (BIAAC) for Stephen Crooks (Urban Growth) and Jon Sibold (Environmental Interest)
- C. [Motion](#) authorizing Port of Bellingham Executive Director to execute documents required to close the recently approved \$100,000 loan between Egis Mobile Electric and the Port of Bellingham EDA RLF
- D. [Motion](#) to approve Resolution No. 1421 – Amendment to Port Management Agreement
- E. [Motion](#) to authorize the Executive Director to enter into an Inter-Agency Agreement with the Washington State Department of Natural Resources for 100% cost reimbursement for the Port to provide services to accept, demolish and dispose of vessels voluntarily surrendered to the State
- F. [Motion](#) to approve the Modification of Container Lease between the Port of Bellingham and Fountain Pyze, LLC doing business as Zeeks Pizza Bellingham
- G. [Motion](#) to approve and to execute the Consent to Assignment of Lease for Change of Ownership from Scheffer Holdings LLC to Pawsitive Dog Training School, LLC
- H. [Motion](#) to approve the Consent to Assignment of Lease for Transfer of a Portion of Company Unit Shares Change of Ownership, Bellwether Real Estate LLC
- I. [Motion](#) to approve a new member to the Marina Advisory Committee (MAC)

PRESENTATION

1. Small Business Development Center (SBDC) 2024 Annual Report Presentation (presented by CJ Seitz)
2. Boardmill Presentation (presented by The Boardmill Group)
3. Sculpture Donation from Whatcom Community Foundation (presented by Tiffany DeSimone)
4. Bellingham Shipping Terminal Outreach Update (presented by Tiffany DeSimone)

ACTION ITEMS

1. [Motion](#) authorizing the Executive Director to execute Major Modification 2025-01 to the Interlocal Agreement for Facilities within the Waterfront District with the City of Bellingham (presented by Brian Gouran)
2. [Motion](#) to approve the Settlement Agreement and Second Stockpile and Material Removal Agreement with Harcourt Developments Residential Bellingham LLC, Harcourt Developments Construction LLC, and Harcourt Bellingham LLC.

END OF MEETING PUBLIC COMMENT

OTHER BUSINESS

ADJOURN

The Port encourages people with disabilities to participate in public meetings. For assistance with special needs, please call the Port at 360-676-2500 at least four days in advance.