



MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
TUESDAY, August 13, 2019
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

2:00 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session will be to discuss potential litigation, real estate transaction pursuant to RCW 42.30.110 (i) (c).

CLOSE EXECUTIVE SESSION, 4:30 PM RECONVENE PUBLIC MEETING, ROLL CALL

PUBLIC COMMENT PERIODS –During the meeting, there will be 2 Public Comment periods: One at 4:30 PM and another at 5:30 PM. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. Approve the [minutes](#) of the July 9, 2019, regular meeting.
- B. Approve the transfer of funds from the [capital budget 216-883](#) into a new capital budget line item for furnishings and electronics for the Mt. Baker Conference Room.
- C. Approve a [Modification of Contract](#) between the Port of Bellingham (Port) and the United States Coast Guard (USCG).
- D. Approve the [Renewal and Modification](#) of Lease between the Port of Bellingham and LFS, Inc. (“LFS”) for Fairhaven Marine Industrial Park, Building 2 and Trawl Yard.
- E. Approve to surplus equipment to the needs of the Port of Bellingham and authorizing staff to sell same following [Resolution No. 1322-B](#).
- F. Approve [Modification of Lease](#) for I&J Properties LLC, Hilton Roeder II LLC, and Patsy A. Radisich, Kenneth J. Quinn and Alan R. Chiabai, doing business as Harbor Enterprises.
- G. Approve the Port to execute for Building D each Exhibit to the [Residential Rental Agreement\(s\)](#), which Exhibit is the Release, Indemnification and Hold Harmless Agreement, for each of Cohanim Bellwether D LLC’s Residential Tenants.
- H. Approve a [Renewal and Modification](#) of Lease between Mountain View Reload (USA), Inc. and the Port of Bellingham.
- I. Approve a [Modification of Lease](#) between the Port of Bellingham and Mark Royer TTEE Select Wealth Advisors, Inc. Safe Harbor 104 (K) Plan (#15).
- J. Approve a [Modification of Lease](#) between the Port of Bellingham and Civil Air Patrol.
- K. Approve the Port to execute 2019-2021 Washington State Department of Commerce Associate Development Organization ([ADO](#)) [Biennium Grant contract](#).
- L. Approve a [Modification of Lease](#) between the Port of Bellingham and Verizon Wireless (VAW), LLC, doing business as Verizon Wireless, for premises at the Blaine Marine Industrial Area.

M. Approve authorization to sell vessels, pursuant to [Resolution No. 1349](#).

PRESENTATIONS

1. Bellingham Shipping Terminal Update
2. Update- Second Quarter 2019 Financial Report
3. Update- Western Crossing
4. Update Marine Trade Policy- Working Waterfront Coalition
5. Update- Inner Harbor Condition Update

RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING ON THE HARBOR IMPROVEMENTS- REVISED BLI MASTER PLAN

CLOSE THE PUBLIC HEARING ON THE HARBOR IMPROVEMENTS- REVISED BLI MASTER PLAN AND RECONVENE THE PUBLIC MEETING

ACTION ITEMS

1. Authorize the Executive Director to approve an [amendment of the Minimum Liability Insurance](#) Standards for the Port of Bellingham's airport month-to-month aircraft storage hangar and tie-down rental agreements for Fiscal Year 2019.
2. Authorize the Executive Director to execute a [Professional Service Agreement](#) with Anchor QEA for consulting support at the Whatcom Waterway Phase 2 MTCA cleanup project.
3. Authorize the Executive Director to enter into a [Professional Services Agreement](#) with Moffatt & Nichol to design repairs to the Bellingham Cruise Terminal.
4. Authorize the Executive Director to execute a [Professional Services Agreement](#) with Patano Studio Architecture for preliminary design of a new Commercial Customs and Immigration Facility at the Bellingham International Airport.
5. Authorize the Executive Director to approve revisions to the Port of Bellingham's [Purchasing Guidelines](#) & Resolution Nos. 1106-V, 1279-A, & 1358-B.
6. Authorize the Executive Director to authorize the Washington State Department of Enterprise Services (DES) to give Notice to Proceed to Integrity Energy Services for the five [2019 Capital Improvement](#) Projects.
7. Authorize the Executive Director to approve [international travel](#) for one Port staff to travel to Norway in September 2019 to participate in a delegation trip with the Washington Maritime Blue commerce committee to explore and grow relationships with key industries and government partners in areas of maritime innovation, clean energy, zero emission vessels and economic development.

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

MARINA ADVISORY COMMITTEE – Tuesday, September 10, 2019, at 6:00 PM, Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham.

TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC)- Thursday, September 12, 2019, at 9:30 AM, ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.

BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC)– Thursday, September 12, 2019, at 5:00 PM, ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.