



**MEETING AGENDA  
PORT OF BELLINGHAM BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 15, 2022**

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***Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.***

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**There are three ways to participate, or you can watch it on YouTube:**

- 1) Conference Dial in (253) 215-8782, you will be prompted to enter a Meeting ID: 833 1892 1773 Passcode: 111522 (please mute your phone, unmute if called on for public comment)
- 2) [Zoom](#) Meeting ID: 833 1892 1773 Passcode: 111522 (please mute your mic)
- 3) In person 1801 Roeder Avenue, Bellingham (Harbor Center Building Conference Room)
- 4) <https://www.youtube.com/user/PortBellingham>

**2:30 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION**

The purpose of Executive Session:

To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. – RCW 42.30.110(1)(c)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. RCW 42.30.110(1)(g)

**4:00 PM CLOSE EXECUTIVE SESSION; OPEN THE PUBLIC MEETING, ROLL CALL**

**4:00PM PUBLIC COMMENT**

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| <p><b><u>PUBLIC COMMENT PERIODS</u></b>– During the meeting, there will be two Public Comment periods: One at 4:00 PM and another at the end of the meeting. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.</p> |
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**ADVISORY COMMITTEE MEETING SCHEDULES**

Marina Advisory Committee (MAC)  
December 13 @ 6 PM  
Harbor Center Building Conference Room (1801 Roeder Ave., Bellingham)  
**IN-PERSON ONLY**

Bellingham International Airport Advisory Committee (BIAAC)

January 12 @ 4PM

Join Zoom Meeting:

<https://portofbellingham.zoom.us/j/86362422537?pwd=YUcvaTFsT3NvSVIUNXRQbDg2UWwvUT09>

Meeting ID: 863 6242 2537

Passcode: 248585

Phone: (253) 215-8782

**ZOOM ONLY**

### **CONSENT AGENDA**

- A. Motion to approve [minutes](#) from the November 1, 2022 regular scheduled commission meeting.
- B. A motion to approve a [reallocation of funds](#) from 2022 CIP Budget Line Item 292 to a new capital project to repair damaged asphalt in Williamson Way.
- C. Motion by the Commission to approve a modification to the “[Public Space Use Policies & Procedures](#)” in order to better capture the Port’s current event spaces and the line-up for Food Truck operation at the Portal Container Village. In addition, a modification to raise the amount charged for Events Damage/Cleaning Deposit to better operate private event rentals in Port facilities and parks.
- D. Motion by the Port Commission to approve a [Purchase and Sale Agreement](#) for 19.22 acres and a 20,000 SF building in Sumas International Cargo Terminal to Teal Jones Lumber Services, Inc., and authorize the Executive Director to execute any necessary documents to complete the transaction and terminate the lease upon closing.
- E. Motion by the Port Commission to approve a Second [Modification of Lease](#) with Fairhaven Industrial Marine Repair Facility, LLC for premises at 200, 201 and 207 Harris Avenue.
- F. Approve a motion authorizing the Executive Director to enter into a [grant contract](#) between the Port of Bellingham and Washington State Broadband Office (WSBO) for the acceptance of the Infrastructure Acceleration Grant funded from the America Rescue Plan Act, State and Local Fiscal Recovery Funds to build broadband infrastructure.

### **RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING ON THE 2023 STRATEGIC BUDGET**

### **CLOSE THE PUBLIC HEARING ON THE 2023 STRATEGIC BUDGET AND RECONVENE THE REGULAR COMMISSION MEETING**

### **ACTION ITEM**

1. Port Commission approval of [Resolution](#) No. 1404 approving the 2023 Strategic Budget and Resolution No. 1405 authorizing the regular property tax levy and declaring a substantial need to maintain the maximum levy capacity.
2. A motion to authorize the Executive Director to execute a [Termination of Option](#) to Purchase Real Property; a new Option to Purchase Real Property with Millworks LLC, a Purchase and Sale Agreement for Real Property with Mercy Housing Northwest and all related documents required to finalize the transaction.

### **END OF MEETING PUBLIC COMMENT**

### **OTHER BUSINESS**

### **ADJOURN**

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*For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.*