



AGENDA
PORT OF BELLINGHAM
BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
TUESDAY, NOVEMBER 18, 2025

Port of Bellingham Mission Statement: *To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.*

Ways to Participate in the Commission Meeting:

1. Phone: (253) 215-8782, you will be prompted to enter a Webinar ID: 857 8537 2315
2. [Zoom](#)
3. In person: Port of Bellingham, Harbor Center, 1801 Roeder Ave., Ste. 146, Bellingham
4. [YouTube](#)

3:00 PM OPEN THE PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session is to discuss the following:

- RCW 42.30.110 (c) - To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.
- RCW 42.30.110 (g) - To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- RCW 42.30.110 (i) - To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

4:00 PM OPEN THE PUBLIC MEETING AND ROLL CALL

READ ADVISORY COMMITTEE MEETING SCHEDULE

Marina Advisory Committee (MAC) **IN-PERSON ONLY**

December 9, 2025 @ 6 pm

The Port Admin Office - Harbor Center Commission Chambers

Bellingham International Airport Advisory Committee (BIAAC) **IN-PERSON & ZOOM**

December 18, 2025 @ 4 pm

Join Zoom Meeting:

<https://portofbellingsham.zoom.us/j/83436217745?pwd=SOmb0A6Lkbywdun4RRxxbC6EQwOs8r.1>

Meeting ID: 839 2388 4821 / Passcode: bX6Azu

Phone: (253) 215-8782

In-Person: Aircraft Rescue Firefighting (ARFF) Station, 2005 West Bakerview Road, Bellingham

4:00 PM PUBLIC COMMENT

The Port of Bellingham values the public comment it receives during its Commission Meetings. In order for the Commissioners to listen with care to the views of the public, we typically do not engage in a back-and-forth dialogue with commenters during a meeting. The Port's general process is for the Executive Director to follow up on comments and questions with staff, as appropriate. If any additional reporting to the Commission is needed, the Executive Director will include that reporting at the next regularly scheduled Commission Meeting during Other Business. In the event that the Commission believes that a public comment raises a policy issue, rather than a staff-level issue, the Commission may request that the issue be an agenda item for a later regularly scheduled Commission Meeting.

There are two Public Comment periods: One at 4:00 pm and another at the end of the meeting. Out of respect for everyone who attends the Commission Meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. [Motion](#) to approve minutes from November 4, 2025 Regular Meeting
- B. [Motion](#) to authorize the Interim Executive Director to enter into an amendment to the Regional Economic Partnership Interlocal between Whatcom County, the Port of Bellingham, and the City of Bellingham to restructure financial commitments for fiscal years 2026-2027
- C. [Motion](#) to authorize the Interim Executive Director to sign a Memorandum of Understanding (MOU) with Global Ports Holding (GPH) to perform a Feasibility Study for cruise operations at the Bellingham Cruise Terminal (BCT)
- D. [Motion](#) to approve a Renewal and Modification of Lease with West Coast Yachts LLC dba Marine ServiCenter for space located at the Harbor Center Building, 1801 Roeder Avenue, Suite 128, Bellingham WA
- E. [Motion](#) to approve Renewal and Modifications of three leases with Birdon America, Inc., (1) Building 7 at Fairhaven Marine Industrial Park, (2) Land Lease for yard space around Building 7, and (3) Suite 325 at Fairhaven Station
- F. [Motion](#) to authorize the Interim Executive Director to enter into a Master Lease and Sublease substantially similar to the attached documents for property located at 800 Cornwall Avenue
- G. [Motion](#) to authorize the Interim Executive Director to approve payment of \$127,458.78 to the Department of Natural Resources for Aquatic Lands Harbor Lease Nos. C2200002469 and C2200002470 for the period December 1, 2025, through November 30, 2026
- H. [Motion](#) to authorize the Interim Executive Director to sign the subrecipient agreement and associated documents with the National Renewable Energy Lab under the EPA's Clean Ports Planning Grant

RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING ON THE 2026 PRELIMINARY STRATEGIC BUDGET

1. 2026 Budget Public Hearing

CLOSE THE PUBLIC HEARING AND RECONVENE THE REGULAR COMMISSION MEETING

ACTION ITEM

1. [Motion](#) to approve Resolution No. 1423 regarding the 2026 tax levy, and Resolution No. 1424 regarding the 2026 budget and detailed tax levy

PRESENTATIONS

1. Blaine Boatyard Update (presented by Andy Peterson)
2. Social Media Presentation (presented by Stephanie Wiley)
3. 1106 Delegation of Authority (presented by Tiffany DeSimone)

ACTION ITEMS

2. [Motion](#) to authorize the Interim Executive Director to execute an amendment to the Bellingham Aviation Services, LLC (BAS) Management Agreement to reflect changes to the area of general aviation tie-downs managed by BAS, resulting from the development of the Baker and Shuksan hangars at Bellingham International Airport (BLI) (presented by Gage Dally)
3. [Motion](#) to authorize the Interim Executive Director to submit a grant application for a Washington State Department of Commerce Community Economic Revitalization Board (CERB) grant in the approximate amount of \$100,000 for planning activities at the Bellingham International Airport (Airport Industrial Park) (presented by Allyse)
4. [Motion](#) to approve the Bar and Spirit Tasting Facility License between the Port of Bellingham and Chuckanut Bay Distillery, Inc. (presented by Sarah)
5. [Motion](#) to approve the Executive Director job description, wage range, and recruitment brochure to allow CPS HR Consulting to proceed with recruitment (presented by Reilly Wynn)

END OF MEETING PUBLIC COMMENT

OTHER BUSINESS

ADJOURN

The Port encourages people with disabilities to participate in public meetings. For assistance with special needs, please call the Port at (360) 676-2500 at least four days in advance.