

**MINUTES OF THE PORT OF BELLINGHAM
BOARD OF COMMISSIONERS MEETING
TUESDAY, JUNE 17, 2025
REGULAR IN-PERSON/HYBRID MEETING**

Commissioners:

**Consent Agenda
Item # A**

Bobby Briscoe
Ken Bell
Michael Shepard

President
Vice President
Secretary

Staff:

Tiffany DeSimone
Brian Gouran
Holly Stafford
Matt Rodriguez
Tamara Sobjack
Tyler Schroeder
Stephanie Wiley
Terry Ilahi
Tracy Lewis

Interim Executive Director
Director of Environmental Cleanup
Port Legal Counsel
Aviation Director
Chief Financial Officer
Director of Economic Development
Community Outreach Supervisor - Events
Senior Property Manager
Executive Assistant

3:30 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

At approximately 3:30 PM, Commissioner Bell opened the public meeting and announced the purpose of the executive session:

- To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency - RCW 42.30.110(1)(i).

4:00 PM OPENED PUBLIC MEETING

At approximately 4:00 pm, Commissioner Bell opened the regular meeting, and announced all Commissioners were present with Commissioner Briscoe remote.

READ ADVISORY COMMITTEE MEETING SCHEDULES

- Bellingham International Airport Advisory Committee (BIAAC), June 26th @ 4 pm at the Airport Rescue Firefighting Station and on Zoom.
- Marina Advisory Committee (MAC), September 16th at 6pm at the Port Admin Office in person only

4:00 PM PUBLIC COMMENT

Commissioner Bell stated there are two Public Comment periods: One at 4:00 pm and another at the end of the meeting. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

Commissioners heard public comments from 2 individuals. To access the recording visit [June 3rd, 2025 | Port Commission Meeting.](#)

CONSENT AGENDA

- A. Motion to approve minutes from June 3, 2025 Regular Scheduled Commission Meeting
- B. Motion to authorize the Interim Executive Director to execute the First Amendment to the Option to Purchase Real Property and Millworks Performance Obligations Addendum
- C. Motion to approve and authorize the Interim Executive Director to execute the enclosed Washington State Department of Commerce grant agreement in the amount of \$741,080 to fund a portion of the acquisition for the Whatcom Ag Research Station at 6211 Northwest Drive
- D. Motion to approve and authorize the Interim Executive Director to execute the enclosed interlocal agreement with Whatcom County for an Economic Development Investment (EDI) program grant and loan in the total amount of \$\$2,899,813 to fund a portion of the acquisition for the Whatcom Agriculture Research Station at 6211 Northwest Drive
- E. Motion to authorize the Interim Executive Director to approve a Modification of Lease between the Port of Bellingham and TVV Family Trust for property in Blaine, Washington
- F. Motion to approve a Renewal and Modification of Lease between the Port of Bellingham and Halo Holdings, LLC for property at Bellingham International Airport
- G. Motion to authorize the Interim Executive Director to enter into a Settlement Agreement between the Port of Bellingham and Fairhaven Industrial Marine Repair Facility and execute related documents

Discussion: Clarification on C, D, E and G

Motion: Approve Consent Agenda Items A-G

Motion Approved 3-0 Vote

PRESENTATION

1. Airport Industrial Park Properties Work Study Update. Brian Gouran presented the outcomes of the April Work Study. Commissioner Bell wants a larger stakeholder meeting to look at a long-term larger vision for the industrial area around the airport and a discussion with the Commissioners before any RFPs and consultants are hired.

General consensus is that the work study is helpful for priorities, direction and understanding from the Commission.

ACTION ITEMS

1. Motion to approve two new leases with Aircraft Hangars Northwest, LLC and authorize the Interim Executive Director to execute documents needed for the proposed development at Bellingham International Airport.

Discussion: Commissioners asked for clarification from Gary Kocher, Aircraft Hangars Northwest LLC on the use of the hangars.

Motion Approved 3-0 Vote

PUBLIC COMMENTS

Commissioner Bell called for a second public comment period. Commission heard from two individuals.

OTHER BUSINESS

1. Commissioner Shepard and Bell would like the ballot resolution for increasing the Commission size from 3 to 5 to be on the next agenda in July. Commissioner Briscoe does not believe it is necessary for the Commission size to increase.
2. Commissioner Briscoe requests that Warehouse 9 in Fairhaven be removed sooner than 2026 due to a possible loss of revenue if it is not removed.
3. Commissioner Bell commented on the extensive upcoming Executive Director recruitment that will be taking place and noting it will likely take 4-6 months including stakeholders and public input. Commissioners would like to be included prior to the contract agreement with a recruiter.

COMMISSIONER BELL ADJOURNED THE MEETING AT APPROXIMATELY 5:30 PM



President/Vice President



Secretary