

PORT OF BELLINGHAM

**MAC (MARINA ADVISORY COMMITTEE) MEETING
TUESDAY, SEPTEMBER 13, 2011
SQUALICUM HARBOR OFFICE
BELLINGHAM, WASHINGTON**

Minutes

Committee Members Present:

Jeff Hegedus
Gene Knutson
Joe Orem
Brian Pemberton
Doug Sterrett
Jerry Writer
Jim Young

Committee Members Absent:

Lummi Representative

Port Representatives Present:

Dan Stahl
Andy Peterson
Pam Taft

Committee Members Excused:

Peter Border
Ron Kleinknecht
Paul Lavelle

Visitors/Guests:

Elizabeth Kilanowski
Commissioner Jim Jorgensen

Roll Call

Jeff Hegedus, Chair, called the meeting to order at 6:05 pm.

June 14, 2011 Minutes

The June 14, 2011 minutes were reviewed. A motion was made by Gene Knutson to approve the minutes as written. This was seconded by Brian Pemberton and passed unanimously.

Public Comment

No comments were received.

Dockside Feedback

Jim Young raised two issues. He complimented the Port on getting good coverage in the most recent edition of Northwest Yachting. The article talked about Bellingham in general, which also highlighted Port facilities.

Jim also asked the Port to look at the signage on Gate 9 for the guest moorage. He said he had noticed people having some issues on directional signage. Port staff agreed that they would look at this from the water side and see if some of the signage needs to be freshened up.

Review of Capital Projects

Andy Peterson gave a presentation of the multiple capital projects that were occurring at Squalicum Harbor this spring, summer and fall (see attached PowerPoint presentation). Andy reported that we have made very good progress on a number of projects that address the deferred maintenance that had been identified at Squalicum Harbor. These projects were interrelated and took close coordination not only with our customers but with the contractor to make sure that the work was done efficiently and effectively.

Several comments were made on the Gate 3 presentation about marina ladders. There was some discussion that perhaps the State would be coming up with some requirement for ladders on floats, but to date they have not. It was agreed that we would follow-up on our past discussions and if we are going to make a change in Port policy i.e. put in ladders even though there is no requirement to do so, that we would schedule this in conjunction with the implementation of the Gate 3 float replacement. If ladders are to be installed they would be done sometime in the first quarter of 2012 once the floats have been installed and turned over from the contractor to the Port. Staff will continue to work this issue, and include the MAC in the process.

2011 Budget Preparations

Pam Taft reviewed the current status of the Port's preparation of the budget for next year. Staff has submitted preliminary numbers to the CFO which are being processed and will be addressed by the Port Commissioners at future meetings. Adoption is scheduled by November 15. On the operating side, this is the first year that we have had the blue line model operational. Pam is working closely with the accounting department to insure close coordination between marina financial documents and accounting financial documents. On the capital side, we are in the process of adding additional capital projects in the future to keep up with our capital maintenance program.

Rules and Regs

Dan asked the MAC members if they had any issues to be addressed in the annual update to the Rules and Regs for the harbors. There was some general discussion but no specific items brought forward. Staff will look into this further and if changes are deemed appropriate, we will bring those back to the MAC before taking them to the commission for the annual renewal in January. If the proposed changes are more of a house keeping nature, staff will proceed directly to the Port Commission.

There being no further business the MAC was adjourned at 7:45 pm.

2011 Capital Improvement Projects

- Squalicum Sawtooth
- Webhouse Power Upgrade
- Inner Harbor Refurbishment
- Gillnet Loading Zone Repairs
- Squalicum Boatlaunch Asphalt Seal-Coat

Squalicum Sawtooth

•Budgeted project cost \$221,000.

•Scope

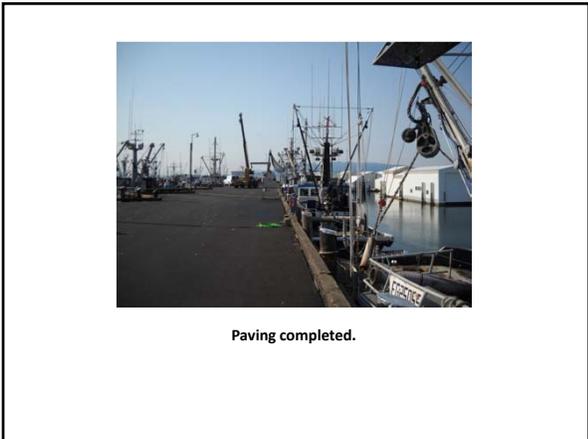
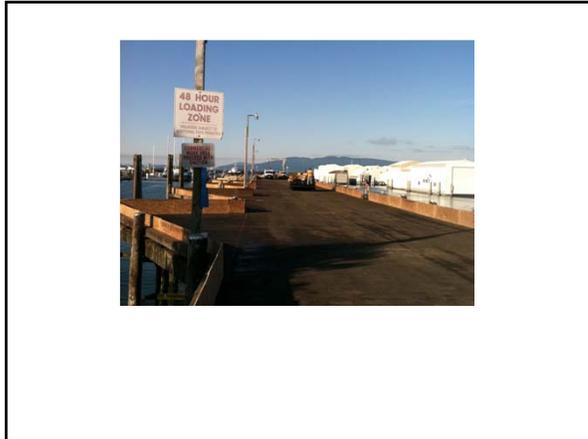
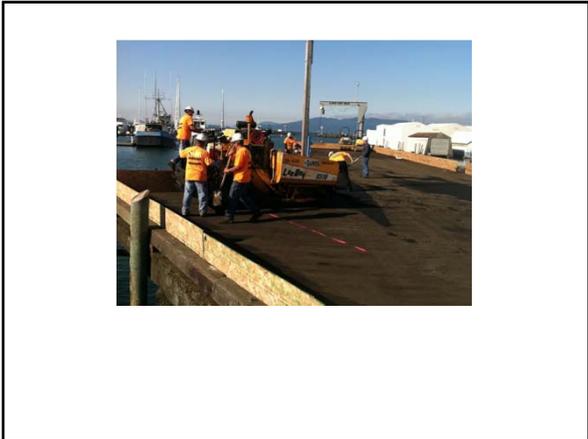
- Replace asphalt wear deck.
- Separate power system from nearby webhouse #2.
- Install new main distribution panel.
- Install lighting and upgraded power pedestals.
- Project requires staff to work closely with the fishing fleet during the commercial salmon season.

•Status

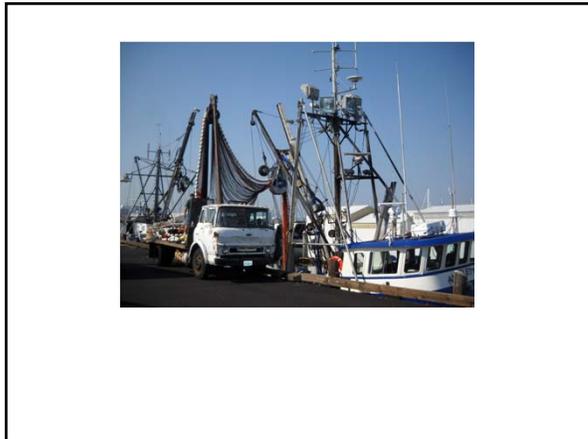
- Paving work done.
- Waiting for materials to complete power upgrade.
- Work can be completed working around boats moored at the dock.

•Completion date: September 2012



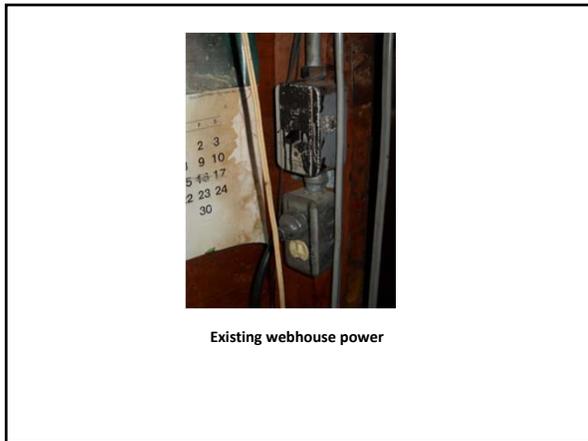


Paving completed.



Webhouse Electrical Upgrade

- * Budgeted project cost \$169,000.
- * Scope
 - * Replace main distribution panel.
 - * Install new conduit and wiring.
 - * Install new standardized lighting and outlets with 20amp circuits.
 - * Separate power system from nearby sawtooth.
 - * Project requires staff to work closely with locker tenants to communicate project requirements and deadlines.
- * Status
 - * Wiring has been completed.
 - * Waiting for inspection to transfer load to new circuit so old wiring can be removed.
- * Completion date: September 2012

Existing webhouse power



New upgraded 20amp circuits



New Webhouse #2 power distribution panel



New wire and conduit



New underground power distribution feeds

Inner Harbor Work

*Budget project amount: \$400,000.

***Scope**

- *Refurbish docks at Gate 7.
- *Refurbish O-dock & visitor float at Gate 9.
- *Refurbish docks at Gate 10.
- *Work includes new whalers, rub-boards, weldments, and through-roads.
- *Project requires working closely with customers to relocate boats during construction.

***Status:**

- *Gate 9 work is underway.
- *Gate 10 scheduled for October.
- *Gate 7 scheduled for November.

*Completion date: November 2012



Gate 9



Gate 9

Other 2011 Inner-Harbor CIP Work

Gate 10 dock refurbishment
 Status: Starts October 2012

Gate 7 dock refurbishment
 Status: Starts November 2012



Gillnet Loading Zone

*Budget project amount: \$60,000.

*Scope

- *Replace pile caps and jack stringers.
- *Work focused on water side of dock.
- *Work done in 50' segments to make access for fishermen.
- *Project requires working closely with commercial fishermen during construction.

*Status:

*Starting November 2012.

*Completion date: November 2012.



Squalicum Boatlaunch Seal-Coat and Striping

*Budget project amount: \$25,000

*Scope

- *Seal-coat and stripe boatlaunch parking lot.
- *Project requires working closely with recreational boaters during the busy summer boating season.

*Status:

*Completed August 2011.



Gate 3 F & G Update



Gate 3 F & G Update

- **Project Update**
 - Successful bidder was Dutra Marine Construction.
 - Port Commission approved contract at the July 19th meeting.
 - Dutra Marine Construction has many ties with local companies who will be providing floats, pile, and electrical work.
 - Competitive bidding environment allowed the Port to dredge all 3 DMMU's.
 - Per Mike's July 28th email to the MAC, project letters have gone out to F & G customers.

Gate 3 F & G Next Steps...

- Waiting for the final permits to proceed:
 - City of Bellingham Building Permit
 - CZM (public comment period closed 9/11/11)
 - NDPEs (public comment period closes 9/16/11)
- Partial NTP has been issued for demo. in limited areas on GE and GW.
- Contractor starting to provide project shop drawings and submittals for electrical and floats.
- Harbor has sent out letters to affected customers and has provided temporary berth assignments for permanent customers in the affected areas.
- Affected boats shall be moved to temporary berths by October 15th.
- Article in October newsletter with map of construction exclusion zone.



The End