

# PORT OF BELLINGHAM

**MAC (MARINA ADVISORY COMMITTEE) MEETING  
TUESDAY, JANUARY 15, 2013  
SQUALICUM HARBOR OFFICE  
BELLINGHAM, WASHINGTON**

## **Minutes**

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### **Committee Members Present:**

Peter Border  
Jeff Hegedus  
Ron Kleinknecht  
Brian Pemberton  
Doug Sterrett  
Jerry Writer  
Jim Young

### **Committee Members Absent:**

### **Port Representatives Present:**

Dan Stahl  
Andy Peterson  
Pam Taft

### **Committee Members Excused:**

Gene Knutson

### **Visitors/Guests:**

Elizabeth Kilanowski  
Jim Kyle  
Ian Puchlik  
William Douglas  
Bob Hollingsworth

### **Roll Call**

The meeting was called to order at 6:00 pm.

### **November 13, 2012 Minutes**

The November 13, 2012 minutes were approved unanimously. The motion to approve the minutes was made by Peter Border and seconded by Doug Sterrett.

### **Public Comment**

Elizabeth Kilanowski gave a thank you to Andy Peterson for his assistance in addressing some maintenance issues at the Harbor Center Building.

Bob Hollingsworth came to address the MAC. Bob was representing the Sea Scouts. He came to the meeting to see if the MAC had any ideas on how to support the program and the

vessels involved with this youth program. Currently there is only one vessel in the fleet. Bob is looking for more assistance with the monthly moorage bill for the program's 26 ft Ranger which is currently about \$200 per month.. The MAC discussed the benefits of programs that support area youth. Brian Pemberton offered assistance in introducing Bob to other businesses in the harbor, if Mr. Hollingsworth was inclined. Dan said that he would do some outreach to connect Bob to the Community Boating Center in Fairhaven and suggested he consider approaching other area recreation organizations. Mr. Hollingsworth thanked the MAC for their interest.

### **Dockside Feedback**

Jim Young had two comments. After the MAC meeting in November, Jim has spent some time for himself investigating the parking situation for moorage customers at Gate 12. Jim thinks that there is a genuine concern here and after discussion it was decided to put this as an agenda item at a future MAC meeting. Staff will bring back materials to assist the MAC in discussing this issue further.

Jim also had a question about a car that he perceives to be abandoned in the Gate 8 parking lot. Jim reviewed with Andy Peterson the timeline of procedures for having a car removed.

Peter Border expressed his concern about the increased number of thefts in the harbor especially at Gate 5. The MAC talked about the level of security provided in the harbor and how that relates to the operating budget.

Elizabeth Kilanowski was disappointed to find that there is an increased amount of dog poop in the Gate 3 area. Elizabeth commented that this typically gets worse in the wintertime but this winter is worse than normal. Changing signage was addressed but it was acknowledged that most people that are allowing this to happen probably know that it is not okay and that signage may not help with these individuals.

### **2013 Budget Review**

Pam Taft reviewed her powerpoint presentation that had been tabled from the November MAC meeting. This presentation was at the request of Elizabeth Kilanowski who had asked about how the Port's program to promote marine trades and active commercial fishing was working. Pam's presentation (attached) addressed this question. The Port did see a small uptick in activity in the first program year.

### **Rules and Regs Changes**

Pam Taft gave a powerpoint presentation that reviewed the changes that were sent to the Commission at their January meeting and subsequently approved. Peter Border commented that it would be nice to have some hard copies for distribution – perhaps a small bound book similar to the Marine Trades Directory that the Port currently has in distribution. It was discussed that these are fairly expensive to produce and that we have thrown out a large number of these over the years. Staff agreed to investigate what it would cost to do a small production run of these. Although most people use online resources, some people still prefer the smaller hardbound version. It was also agreed to put a notice in the newsletter that copies are available at the harbor offices if anybody desires to have one.

### **Report from Condo-Style Boathouse Sub-Committee**

Doug Sterrett and Dan Stahl gave an update on the Condo-Style Boathouse Sub-Committee. As background, at the November MAC meeting it was decided to form a sub-committee with several of the owners of condo-style boathouses to work through the issue of a pending requirement of the Port of Bellingham that the Condo-Style Boathouses form some type of legal association or structure. Doug recounted that the membership of the committee was made up of Ken Culver, Bob Tull and Bill Dodge – three owners of condo-style boathouses at Squalicum Harbor. On the MAC side, Doug Sterrett was the MAC representative as well as several Port staff members. The sub-committee has had two meetings in November and January with another meeting scheduled for February. He reported that progress is moving forward and that it is hoped that a draft agreement authored by Bob Tull, a local attorney, will be ready for review by the MAC at their February 12 meeting. It was discussed and generally agreed that for some of the owners of the Condo-Style Boathouses, this may be a difficult change, but a change that is needed to make the harbor a safer place for all users.

### **Waterfront Redevelopment Update**

Jeff Hegedus gave an update on the recent milestone in December whereby the Port of Bellingham in conjunction with the City of Bellingham staff turned over a planning document to the City's Planning Commission. This is a watershed event that the Port and City have been working toward since 2006. Jeff is an advocate for the document as it currently stands and lauded the significant work by the staff in both the City and the Port and feels it represents a very reasonable community based compromise on how to move forward with the development of regulation of the GP property. Hopefully progress will continue, and we will be able to put the property back into productive use.

### **Potential Membership Additions**

Jeff recounted with the MAC their decision at the November meeting to ask Port staff to advertise for vacant MAC positions in the Port's marina newsletter. Four applications have been received to date which is the number we were looking to fill. Jeff recounted with the MAC the procedure for membership the last time new applications were accepted in 2008. Each applicant was given several minutes to explain who they were and why they were interested in the MAC. After all four applicants were given such an opportunity there was general discussion with the MAC about the process for recommending membership additions to the Port Commission as well as the substance of background of each of the applicants. At the end of the discussion, Brian Pemberton moved that the applications from Jim Kyle, Elizabeth Kilanowski, Bill Douglas and Ian Puchlik be forwarded on to the Port Commission for their consideration in adding them to the membership of the Marina Advisory Committee. The motion was seconded Doug Sterrett and approved unanimously.

### **Staff Updates**

Dan answered questions about the Port's recent purchase of the Bellwether building and gave some quick highlights about the upcoming CharterFest event at Squalicum Harbor.

With the meeting successfully concluded, Jeff Hegedus announced that he would be resigning his seat on the MAC. This was a difficult choice for him, as he has been on the MAC for 10 years. Jeff was given significant feedback that his leadership has been effective and appreciated by all members of the MAC as well as staff. Best wishes to Jeff on his future endeavors and we hope that he feels welcome to continue sharing and contributing to the operation of the harbor through his shared observations and insights.

The meeting was adjourned at 8:30 pm.

# 2013 Budget Marine Trades Program



Marina Advisory Committee  
January 15, 2013

# Marine Trades Program

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## Two-Part Program Implemented April 1, 2011

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### 1) Active Commercial Fishing reduced moorage rate.

- ▣ To qualify, documented proof of commercial fishing activity submitted upon moorage application.
- ▣ Moorage Rate reduced from \$6.92 to:
  - \$5.90 for vessels <80'
  - \$6.92 for vessels ≥80'

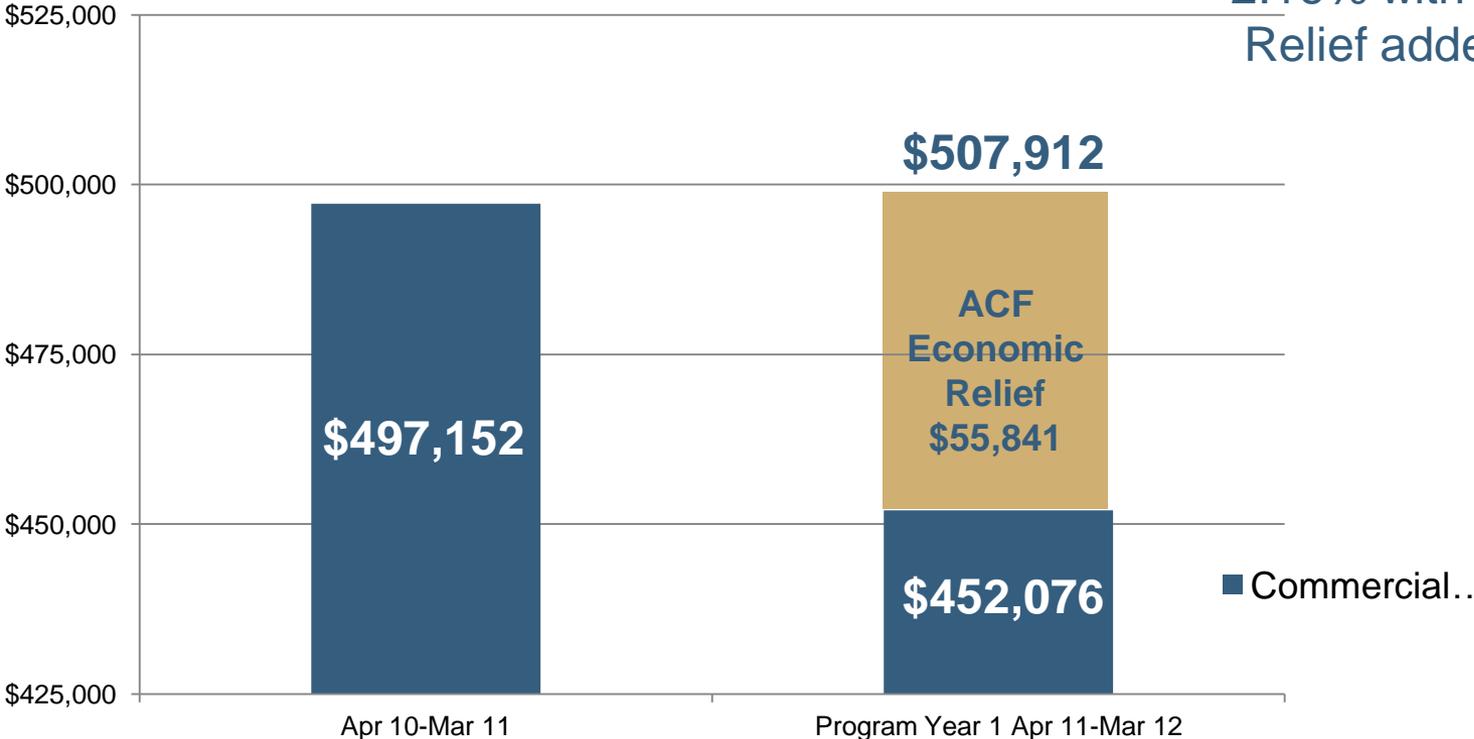
### 2) Marketing & Promotion of the Marine Trades Businesses

- ▣ Advertising in fishing publications
- ▣ Participation in trade shows (Fish Expo, ComFish, etc.)

# Program Year 1

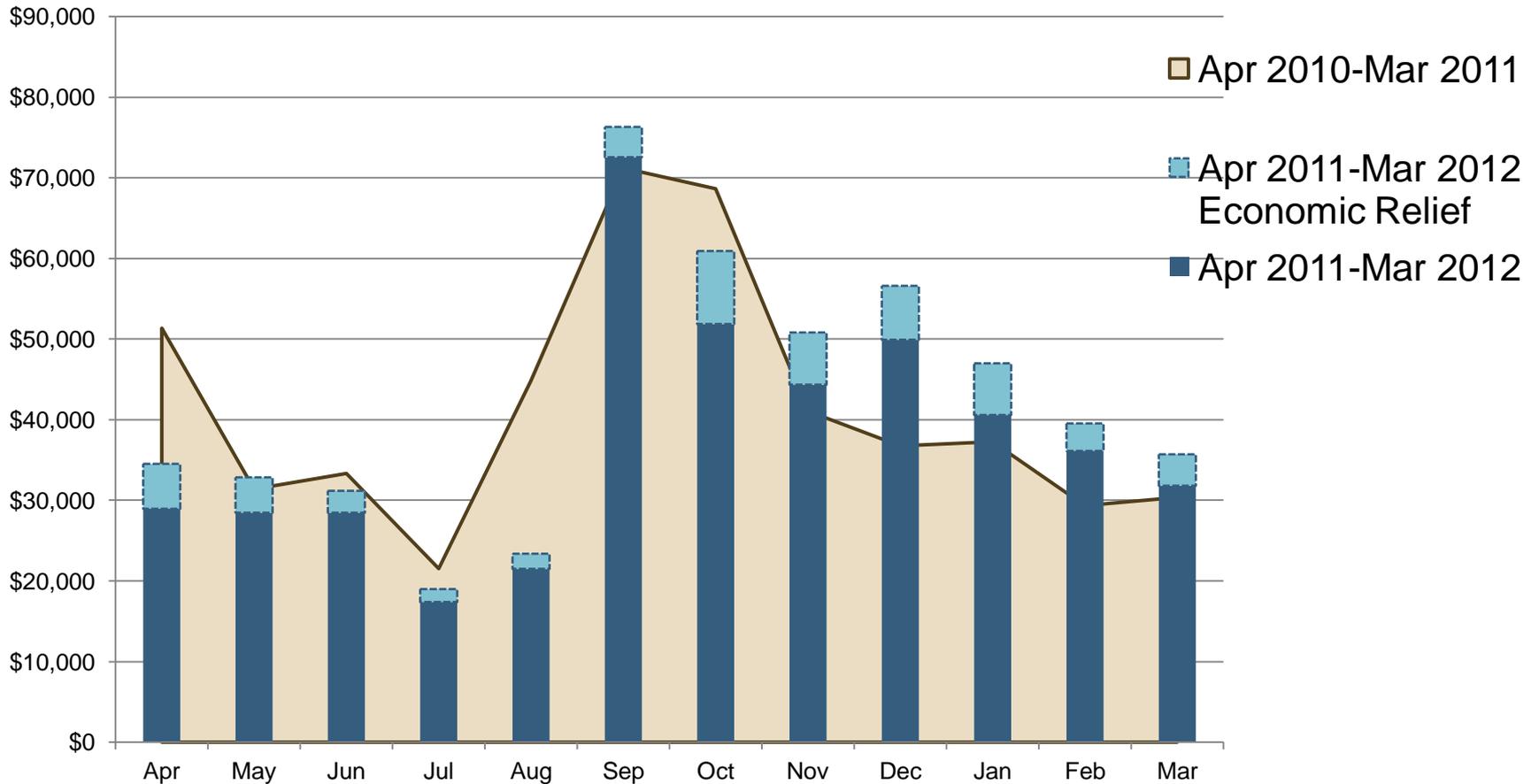
## Commercial Revenue

Total Revenue is up 2.16% with Economic Relief added back in



# Commercial Revenue

Comparing Same Time Period Pre and Post Program Year 1



# 2013 Budget Marine Trades Program



Marina Advisory Committee

November 13, 2012

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# **2013 HOUSEKEEPING RULES, REGULATIONS, & PROCEDURES**

**MARINA ADVISORY COMMITTEE  
JANUARY 15, 2013**

# Housekeeping Changes

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- ❑ “Housekeeping” refers to minor changes to existing policies to clarify or address marina operations and/or enforcement.
- ❑ Staff reviews Rules and Regulations annually to address any policies that need to be amended or clarified.
- ❑ Revisions presented to MAC for discussion.
- ❑ Commission adopts annually by Resolution.

# 2013 Changes to Rules & Regs

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- Weblocker & Dry-Land Storage
  - Nomenclature change to Upland Storage
  - Impound process clarified
  
- New section referencing Boat Display Space
  - No change to existing policy
  
- Addition of Cross-Default Language
  
- Miscellaneous changes to restate existing language more clearly.

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# **2013 HOUSEKEEPING RULES, REGULATIONS, & PROCEDURES**

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JANUARY 15, 2013**