

# **PORT OF BELLINGHAM**

**MAC (MARINA ADVISORY COMMITTEE) MEETING  
WEDNESDAY, DECEMBER 09, 2014  
HARBOR CENTER CONFERENCE ROOM  
BELLINGHAM, WASHINGTON**

## **Minutes**

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### **Committee Members Present:**

Elizabeth Kilanowski  
Doug Sterrett  
Brian Pemberton  
Peter Border  
Jim Kyle  
Ian Puchlik  
Jim Young  
Bill Douglas

### **Committee Members Absent:**

### **Port Representatives Present:**

Andy Peterson  
Dan Stahl  
Pam Taft

### **Committee Members Excused:**

Jerry Writer

### **Visitors/Guests:**

Burt Rubash  
Jim Jorgenson  
Paul Burell  
Byron Richards

### **Roll Call**

The meeting was called to order at 6:00 pm.

### **November 12 Minutes**

Jim Young asked that the description of the BRBO discussion be clarified to make sure that the MAC's intent was that this was not a use that they wanted permitted. (The minutes were a bit vague). With the minutes so amended Jim Young moved for their acceptance, Doug Sterrett seconded and they were approved unanimously.

## **Public Comment**

No Public Comment was offered.

## **Dockside Feedback**

Several people commented on the cold windy weather, but nothing further.

## **Harbor Security**

This is a follow up item from last meeting. Andy led a general discussion with the MAC about security procedures that have proven effective over time.

- Notify Harbor Office: This allows Port Staff to be more vigilant in a particular area it also allows us to redirect our security personnel to focus to focus on a particular area.
- File a Police Report: This adds to the history file that allows us to maintain our facilities better.
- Call 911 for Safety Issues: Don't hesitate to call the 911 dispatcher if there is any kind of safety element to boaters concerns.
- Secure Your Valuables: Andy talked about not having attractive items visible from the main float or the fingers. Secure them either off the vessel or in a place that is not visible.
- Get To Know Your Neighbors: Having a lot of eyes on your vessel is typically a helpful thing. Develop a sense of community amongst the boats in your area. Learn people's names and people will look out for each other. This has been the most important positive routine in the past to help with security issues.

## **CIP Updates**

1. Andy Peterson talked about the G-East infill with vessels now being assigned. We expect this to be fully occupied within a couple of weeks.
2. Andy then described the recent work at the Sawtooth Dock where we installed 15 new piles fresh headed another XX and did a bunch of bull rail work to insure that the facility is up to snuff for the commercial fishing fleet and others.

3. Gate 3 Fire line. The contractor is ramping up on this important project. Materials and equipment are showing up on site, we expect there to be physical work starting after the first of the year and hope to have this project wrapped up by opening day.
4. Pam gave an update on the installation of our new software (Total Marina Package / TMP). The next billing in January will be off of our new software. Lots of compliments from the MAC to staff on updating our old clunky software that will allow us to be more responsive to our customer's needs.

## **Membership**

Brian introduced this item and welcomed both Paul Burrell and Byron Richardson, both of which have submitted applications to join the MAC. Both individuals were given a few moments to describe their background and their interest in the MAC. Paul is the owner of Blaine Pacific Seafood's. His business does seafood processing. He also is an active commercial fisherman, so by including Paul in the MAC we would not only have a Blaine representative but an upland tenant and an active commercial fisherman. Byron Richardson is a lifelong Merchant Mariner having sailed as captain for several decades of research vessels off shore. Byron is a boathouse owner and will help to represent this important interest group needs at the advisory committee. After a general session of Q & A with the MAC which was friendly and encouraging, Peter Border moved that both Paul and Byron's applications be accepted by the MAC and referred on to the Port Commission for hopeful acceptance at their next scheduled meeting. Bill seconded the motion which passed unanimously.

## **Updated Moorage Agreements Compliance with SSHB2457**

This is the third time that the MAC has considered this material. Pam Taft handed out a draft moorage agreement that has been the compilation of input from best practices from other Puget Sound Ports, staff input as well as from the MAC at prior meetings. The MAC then proceeded to review the 4 page document line by line. Staff noted ten improvements/typos that were identified in the document and will be clarified in the next draft which will be forwarded on to legal council for final review before being considered by the Port Commission at their January 6<sup>th</sup> meeting. After this lengthy review Ian Puchlik moved that the documents would be recommended by the MAC in the form attached with the edits so noted. It was seconded by Doug Sterrett and approved unanimously.

## **Staff Updates**

Andy talked about the freezing weather and how staff is working to keep the water on as long as possible for the live a boards. He also gave an update on wireless at the harbors being provided by Ecco. Andy mentioned that the hardware for Squalicum Harbor is being installed now. We expect the inner basin to be live by the end of the year. Once Squalicum's outer harbor is completed, Ecco will move up and make their installation in Blaine Harbor. There was general appreciation for both the Port and Ecco for being able to provide this service to boaters in the

harbor. Andy noted that the current cost is \$189.00 per month which was deemed reasonable by several members of the MAC.

With no further business the December 9, 2014 MAC meeting adjourned at 8:00 pm.