

**PORT OF BELLINGHAM
MAC (MARINA ADVISORY COMMITTEE) MEETING
TUESDAY, DECEMBER 12, 2017
HARBOR CENTER CONFERENCE ROOM
BELLINGHAM, WASHINGTON**

Minutes

Committee Members Present:

Brian Pemberton
Paul Burrill
Ian Puchlik
Jim Kyle
Byron Richards
Bill Douglas
Peter Border
Jerry Writer

Gene Knutson
Charlie Hawkins
Ross Tennant
Dick Cathell
Julie Winkler
Robert Brooks
Jon Alexander

Committee Members Absent:

Committee Members Excused:

Dave King
Loren Kapp
Linda Thomson

Visitors/Guests:

Harry Skinner

Port Representatives present

Alan Birdsall
Pam Taft
Andy Peterson
Kyle Randolph
Tamara Sobjack
Greg McHenry

Roll Call

The meeting was called to order at 6:00pm.

Minutes

Jim Kyle requested clarification on the phrase “term limits” found on the November MAC minutes draft relating to officer term timeframes. He felt this language alluded to a maximum timeframe someone could be an officer on the MAC, whereas he felt the actual intent of developing a term was to establish a period of time between officer elections. Jim Kyle suggested the minutes be amended to remove “limit.” Jim made a motion to approve the minutes with the amendment included, which was seconded by Peter and passed unanimously by the MAC.

Public Comment

There was no public comment.

Dockside Feedback

There was no dockside feedback.

Recommendation of Preliminary Draft 2018 Parks Plan

Brian led the conversation by reminding the MAC that Greg was requesting MAC approval of the 2018 Parks Plan and asked for the MAC's input. Peter commented that he appreciated the great job Greg did with the Plan. He then asked who would pay for projects relating to non-revenue generating boating services. He also expressed concern over the lack of mention relating to the ASB marina project. Greg explained funding sources for several of the projects and located the section of the plan relating to the ASB marina. Greg stated that a new feasibility study was required to determine costs associated with this project before a plan could be implemented, and Alan commented that the Port Commission recently directed staff to refocus energy towards this project.

Ian asked about improvements planned in Blaine and reiterated Peter's concerns over funding sources, which Greg then answered for each of the projects mentioned by Ian. Julie asked Greg about the certainty of some of the funding sources in the out-years. Greg explained that funding is based on the Port's 5-year budget, which is approved annually by the Port Commission.

When the discussion had ended Byron made a motion to approve the plan, which was seconded by Bill and passed unanimously.

MAC 101 – Role and Responsibilities of a MAC Member

Alan introduced resolution #1144, which first initiated the development of a Marina Advisory Committee to serve as an advisory board to the Port Commission on harbor-related activities. He expressed confidence in the current MAC in continuing this mission to provide advice and assistance over the coming years. He then reminded the MAC of historical meeting times and frequency, explained the MAC "Rules of Order," and gave a basic overview of meeting structure.

Pam offered examples of the types of topics that have come before the MAC, including harbor policies, moorage agreement language, projects relating to boater safety, changes to customer amenities, and input on capital projects. Andy then mentioned the role of Port staff within the MAC, which primarily involves the coordination of resources and information needed by the MAC to make informative recommendations to the Port Commission.

While on this topic, Ian asked about the role of the MAC relating to budgets. Alan said the MAC's input during the budgeting process was important and would make sure there was a budget discussion with the MAC in 2018 when 2019 budgets were being developed by staff.

Dick asked about the ASB marina project and what he should be telling the community when he is asked about it. Brian agreed there was some ambiguity relating to this project and asked staff to go to the Commission on behalf of the MAC to ask what statement they should be giving when this topic is mentioned. Alan said he would come back to the MAC with an answer to this question in an upcoming meeting.

Call Box vs. Payphone Discussion

Andy notified the MAC that the Blaine Harbor payphone provider recently informed him that they would be cancelling this service. Andy asked the MAC if they thought payphones were still an important feature at the harbor or if a call box with a dedicated line to emergency services would be more appropriate. Although going to an alternate pay phone provider was an option,

both payphones and call boxes had benefits and drawbacks. The pros and cons of both options were discussed at length. At the end of the discussion Brian suggested that staff use the discussion to make their own determination rather than having a formal motion made by the MAC.

Staff Updates

Kyle informed the MAC that an AHAB tsunami warning siren had been installed at Squalicum Harbor in November to alert boaters of an impending tsunami event.

Kyle also informed the MAC that Squalicum Harbor staff had recently impounded any dinghies being stored on Port dinghy racks without proper identification as required by the Harbor Operations, Policies and Rates handbook. He explained the process staff had gone through to notify customers of the requirement and steps that would be taken in the coming months to ensure compliance.

With no further business the December 12, 2017 MAC meeting adjourned at 7:17pm.