

**PORT OF BELLINGHAM  
MAC (MARINA ADVISORY COMMITTEE) MEETING  
TUESDAY, NOVEMBER 14, 2017  
HARBOR CENTER CONFERENCE ROOM  
BELLINGHAM, WASHINGTON**

**Minutes**

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**Committee Members Present:**

Brian Pemberton  
Paul Burrill  
Ian Puchlik  
Jim Kyle  
Byron Richards  
Bill Douglas  
Peter Border  
Jerry Writer

**Port Representatives Present:**

Alan Birdsall  
Pam Taft  
Andy Peterson  
Kyle Randolph  
Tamara Sobjack  
Greg McHenry

**Committee Members Absent:**

Dave King

**Committee Members Excused:**

Gene Knutson  
Charlie Hawkins

**Visitors/Guests:**

Dan Robbins  
Loren Kapp  
Dick Cathell  
Ross Tennant  
Robert Brooks  
Jon Anderson  
Julie Winkler

**Roll Call**

The meeting was called to order at 6:00pm.

**Minutes**

Peter Border made a motion to accept the October 10, 2017 minutes as written. Byron Richards seconded the motion, which was approved unanimously by the MAC.

**Public Comment**

There was no public comment.

**Dockside Feedback**

There was no dockside feedback.

**Presentation on Preliminary Draft 2018 Parks Plan**

Greg McHenry presented the current draft of the 2018 Recreation, Conservation and Public Access Plan. Greg explained the survey used to prioritize grant-eligible projects and discussed the results of the survey. Because many of the projects included in the plan impact the boating

community, an overview of each project was given and potential funding sources were discussed. At the end of the presentation the MAC and the public in attendance were given an opportunity to ask questions and provide input. Greg hoped the MAC would review the plan and approve it during the December MAC meeting.

### **MAC Membership Drive**

Alan explained the efforts made by Port staff to obtain applications for vacant positions within the MAC. He expressed the desire to have 15 MAC members for the coming year covering a variety of user groups.

Brian stated he had met with Port staff to go over the applications received, and out of the 9 applications, 7 were being recommended for MAC approval. These applicants, along with current members, provided the MAC with the most diverse representation for the user groups recognized at the Port. Applications were circulated and each applicant present at the meeting was given an opportunity to introduce themselves. Adding 7 new members will result in a total of 17 members, which takes into account that a couple of current members have indicated that they may be stepping down in 2018.

Peter Border made a motion to accept all 7 of the applicants who had been recommended. This motion was seconded by Byron Richards and was approved unanimously by the MAC. The applicants will become members immediately following appointment to the MAC by the Port Commission.

### **MAC Officer Election**

With Brian planning to step down from the MAC, he introduced the topic of replacing his position as MAC Chair. He explained that two individuals, Jim Kyle and Paul Burrill, both had expressed an interest in filling this role. Brian then asked if any other MAC members were interested in being considered for the Chair position. With no other individuals interested in this position Brian suggested that a motion be made to nominate both Jim and Paul. Byron made a motion to nominate both individuals, which was seconded by Jerry. Following this nomination a vote was taken and Paul was elected as Chair. Peter made a motion to keep Jim as the Vice-Chair, which was seconded and approved unanimously.

After elections were over Brian commented that having a defined term for officers would be prudent. Ian suggested a term of 3 years which was supported by the rest of the MAC members. As this term would change the MAC rules of order, Alan suggested it be approved by a vote which would amend the "Rules of Order for the MAC" by adding "for a three (3) year term" at the end of the sentence under Chair and Vice Chair. Ian made the motion to establish a 3 year term, which was seconded by Peter and approved unanimously by the MAC.

### **Staff Updates**

Kyle talked about harbor winterization procedures and said that signs had been posted throughout the harbor explaining the importance of properly preparing for winter weather. Julie Winkler mentioned that the wind had destroyed some of those signs and suggested that they be posted inside the restrooms to better protect them.

Kyle also stated that Wi-Fi hotspots had been established at both Blaine and Squalicum Harbors. Although there is no cost to use this Wi-Fi service, it is only available near the harbor offices and people must obtain the password from harbor staff.

Kyle asked if the MAC would like to have a December meeting. With new MAC members chosen and a requested vote regarding the Public Access Plan prior to the new year, it was decided to hold a meeting in December.

With no further business the November 14, 2017 MAC meeting adjourned at 6:55pm.